

## **HOTEL BOOKING FORM**

Enter your hotel choices in order of preference.

## Please complete this format and e-mail it to:

## Rafael Fernandez rfernandez@olemx.com

For further information, please contact: MEX +(52 55) 8880-1636 x 101

USA + (217) 208-4272 x 101

		<b>EXPO MED RATE</b> Plus 19% tax	CATEGORY	INCLUDES	LOCATION
- <u>HQ</u> 	Headquarter Hotel Sheraton María Isabel	\$140 s / \$150 d USD	5 Stars	🛱 WiFi & Buffet Bkfst	Zona Rosa
	Galería Plaza Reforma	\$95 USD s/d	Business Class	WiFi	Zona Rosa
	Century Zona Rosa	\$1,410 s / \$1,560 d MXN	Business Class	WiFi & Continental Bkfst	Zona Rosa
	Fiesta Americana Toreo	\$2,300 MXN s/d	Business Class	WiFi	Toreo
	Alteza Polanco	\$2,045 s / \$2,330 d MXN	Business Class	WiFi	Polanco

Reservations will be processed on a first come, first-served basis. If requested hotels are unavailable, we will offer other options.

Rates based in US Dollars (USD) or Mexican Pesos(MXN), based on single (s) or double (d) occupancy European Plan (no meals included). Rates subject to local taxes (16% vat and 3% city tax) and only include tips where mentioned above. Prices listed will be based on the exchange rate at the time of transaction. Services will be charged in Mexican Pesos. Your Credit Card statement will reflect the exchange rate at the time of transaction. Therefore prices listed could vary.

Complementary Shuttle Bus Service between Sheraton María Isabel Hotel and Expo and viceversa.

## **Booking Details:**

Please provide the name and family name of all executives occupying each room, the type of room and the arrival and departure dates.

Room 1	Guest name: Share with:		☐ Single ☐ Double 1 bed ☐ Double 2 beds	Arrival date: Departure date:
Room 2	Guest name:		☐ Single ☐ Double 1 bed ☐ Double 2 beds	Arrival date: Departure date:
	Share with:			

Person who request the reservation					
Company					
Street		Zip Code			
City	State	Country			
Telephone	State	country			

□ Exhibitor □ Attendee

Credit Card Guarantee:						
Type of credit card: 🔲 Materian						
Number:						
Expiration date	Security Code					
Cardholder	Signature					

**IMPORTANT:** Your confirmation will be sent via email within 48 hours. In case the hotel of your choice does not have availability or is sold out we will confirm a similar category hotel with the closest rate available.

**CHANGES & CANCELLATIONS:** All changes and cancellations must be made in writing (email) to OLE Travel. We will not be held responsible for changes and cancellations made directly with hotels.

For cancellation or changes to reservations received after June **21st**, **2019**, the hotel will charge a penalty equivalent to the room rate plus taxes for all nights reduced or cancelled.

**No-Shows** will be charged a penalty equivalent to the entire reservation based on the nightly room rate plus taxes.



Official Housing: OLE TRAVEL www.travel.olemx.com Rafael Fernandez - <u>rfernandez@olemx.com</u> Telephone: MEX +52 55 8880-1636 USA + (217) 208-4272 x 101