



## INVOICING INFORMATION



\* COMPANY NAME:

\* TAX ID:

\* FISCAL RESIDENCE (COUNTRY):

\* METHOD OF PAYMENT:

***WE ASK YOU TO MAKE SURE ABOUT THE SERVICES THAT YOU REQUEST AND PAID, REFUNDS CAN NOT BE MADE.***

# RIGGING SERVICE FORM



Show name: **INA PAACE AUTOMECHANIKA** Show dates: **10-12 July, 2019**

**Deadline: 26 June, 2019**

**After the deadline you will have to hire the services in the in house office at Centro CitiBanamex**

**Note: Services requested during set-up & show will be accepted upon availability.**

**Number & Booth Name**

### INVOICE INFORMATION

**Company Name:**

**Address 1**

**Address 2** **Z.P.**

**City** **TAX ID/ VAT NUMBER**

**State** **Country**

**Phone** **Fax Number** **Mobile Phone**

**On-site contact:** **E-mail:**

**ALL HANGING MUST BE AUTHORIZED FIRST BY ORGANIZING COMMITTEE AND CENTRO CITIBANAMEX PLEASE SEND RENDER OF YOUR HANGING (IMAGE,) WITH WEIGHT, DIMENSIONS AND MATERIALS USED TO MAKE IT BEFORE PAYING**

Please share with us the following information to receive a quotation:

- Event name
- Name and booth number
- Render (image) with weight, dimensions and materials

|           |    |   |
|-----------|----|---|
| Sub Total | \$ | - |
| TAX ID    | \$ | - |
| Total     | \$ | - |

### PAYMENT FORM

BANK: CITIBANK, NA  
 Account number: 36341616  
 ABA Number: 021000089  
 Swift Code: CITIUS33  
 Beneficiary name: Logística Organizacional para la Integración de Eventos SA de CV  
 Company Address: AVENIDA DEL CONSCRIPTO 311 ACC 4 CABALLERIZAS 6 D-103 COL. LOMAS DE SOTELO CP 11200 MEXICO CITY

### TERMS AND CONDITIONS

The cost of the service is per day. All prices are subject to change without previous notice. In order to get the advance rate it will be necessary to make the full payment of the order before deadline. Centro CitiBanamex reserves the right to deny the services in case that it is a risk to exhibitor, visitors or intallations. If so, Centro CitiBanamex will make the refund. Full payment is required in order to install any service requested to Centro CitiBanamex. Services requested during the set-up and show will be accepted upon availability and the response time will be 72 hrs min.

**Please send order form & pay to:**

aseoane@centrocitibanamex.com;  
 gleal@centrocitibanamex.com;  
 aperalta@centrocitibanamex.com

**Phone:**  
 (5 5) 5268 2000  
 Ext. 2162, 2056